



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ZURBANO PUBLISHING & PRINTING CORP.
 Address : 1417 Vito Cruz Extn., San Antonio, Makati City

P.O. No. : 23-05-0240
 Date : 30 May 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Please refer to Terms of Reference Delivery Term : Please refer to Terms of Reference
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	1,600	Brochure Size: 215.9 mm x 514 mm Print Type : Colored (Back to Back) type of paper : inkjet pape 108gsm number of folds : 3 folds, roll fold *Purchase Order shall cover all items found in the Request for Quotation and Terms of Reference. ***** <i>Nothing Follows</i> *****	17.95	28,720.00

for the use Office On Social Welfare and Development

Control No. **4465** GRAND TOTAL : **Php 28,720.00**

Total Amount in Words *Twenty-eight Thousand Seven Hundred Twenty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

AUGUSTO BALBUENA JR.
(Signature over printed name of Supplier)
6-16-23
 Date

VICTOR MA REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

MA. TERESA O. BRIONES
(Authorized Official)

Funds Available :

JUVY A. GUENCO
 Chief Accountant

Amount : ₱ 28,720.00
 OBR No. : 100-2023-02
0017-7611